

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF OKLAHOMA

**REPORT OF BI-ANNUAL COMPLIANCE\*  
OF REQUIREMENTS FOR CONTINUATION ON THE PANEL OF MEDIATORS**

I, \_\_\_\_\_, confirm that I have satisfied the requirements of General Order 00-2 (E) of the U.S. District Court for the Western District of Oklahoma, Regarding Court-Appointed Federal Panels by (check the appropriate blank):

\_\_\_\_\_ completing a minimum of six (6) hours of continuing professional education in the area of mediation, which education has been approved by the MCLE Commission of the Oklahoma Bar Association or other CLE or continuing education approving agency or organization - attach proof of attendance;

**or**

\_\_\_\_\_ completing at least six (6) mediation sessions as a mediator - attach copies of ADR Reports if a federal court case or list of mediations with names of attendees if in another court or pre-litigation;

**and**

\_\_\_\_\_ sending written confirmation of satisfying this requirement to the ADR Administrator.

Other information concerning training courses and /or mediations completed as a mediator:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

I, \_\_\_\_\_,

\_\_\_\_\_ have not met the additional training requirements nor the required number of mediation session requirements as a mediator and, therefore, request removal from the current roster of mediators;

**or**

\_\_\_\_\_ request removal from the current roster of mediators;

**or**

\_\_\_\_\_ request a waiver due to special circumstances and wish to continue listing if approved. ( Please enclose a statement for the ADR Advisory Committee's review.)

\* Required every 2 years (even years)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Please Return To: Ann D. Marshall, ADR Administrator/Staff Attorney  
U.S. District Court  
200 N. W. 4<sup>th</sup> Street  
Oklahoma City, OK 73102